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IS/DIM-71/26
1 September 1971

MEMORANDUM FOR: Chief, IS

SUBJECT: CS Records Collections of Dubious Value

1. The collections of records listed below are maintained at the Records Center, the Headquarters building or both and are being retained at the insistence of the CI Staff simply because they might be useful at some point in time. No other CS components are interested in sponsoring retention of these materials. Referral is minimal in every case and in some instances impossible without re-processing. It is estimated that it costs \$2.15 per cubic foot annually to store and service records stored at the Records Center. If the records were filmed, the cost would be in excess of \$40.00 per cubic foot.

a. [REDACTED] IDENTITY DOCUMENTATION - 621 cubic feet

This collection is the residue of personal identity documents collected over the years for TSD. All have been processed at least once.

b. RECORDS OF [REDACTED] - 256 cubic feet

This collection consists entirely of raw intercept tapes which have largely been transcribed and the information processed. C/FI/D recommended destruction.

c. FBI DOCUMENTS - 30 cubic feet

Thirty cubic feet of FBI documents, already authorized for destruction by CS Records Officers, are shelved in [REDACTED] awaiting disposition. FBI reports are unique in that they are not retained for what they contain but because they come from the FBI.

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GROUP 1
Excluded from automatic
downgrading and
declassification

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d. CI/OA FILES - 1400 cubic feet

The collection of 1400 cubic feet of inactive CI/OA files at the Records Center is largely duplicative of CS 201 files and/or Office of Security files. More than one-half of this volume consists of the folders themselves.


e. APPLICANT FILES - 1053 cubic feet

The CS has inherited these files from the Office of Personnel. 663 feet of them have been microfilmed and the hard copy destroyed. They grow at the rate of approximately 100 cubic feet per year.

f. TRAVEL FILES - 300 cubic feet

These records pertain to travel of various nationalities of interest, most of whom have been processed into one or another CS travel program.


Deputy for Information Management

IS/DIM  : tcf
(1 September 1971)

Distribution:

- Orig. & 1 - Addressee
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